



# DBS Information

2026 - 2027

You will need to provide one document from Group 1 and two further documents from either Group 1 or 2a or 2b

## Group 1 – You will need to provide one document from this list

- **Current Valid Passport** – Any current and valid passport
- **Current Photo Card Driving Licence (full or provisional)** - (UK/Isle of Man/Channel Islands and EEA)
- **Birth Certificate issued within 12 months of birth** - (UK, Isle of Man & Channel Islands only) - short form only is acceptable including those issued by UK authorities overseas, such as Embassies, High Commissions and HM Forces
- **Immigration Status** – Accessed with an immigration share code via the e-Visa
- **Adoption Certificate** - (UK & Channel Islands)
- **Deed Poll Letter** – For any name changes (to be provided with birth certificate)

## Group 2a - You will need to provide two documents from either this group or group 1 or 2b

- **Current Photo Card Driving Licence (full or provisional)** – All countries outside the EEA (excluding Isle of Man and Channel Islands)
- **Birth Certificate – issued over 12 months from the date of birth** – full or short copy (UK, Isle of Man & Channel Islands only)
- **Immigration Status** – Access with a share code via the e-Visa
- **Current UK Driving Licence Paper Version (full or provisional) (if issued before 1998)** - (UK/Isle of Man/Channel Islands and EEA)
- **Marriage/Civil Partnership Certificate** - (UK, Channel Islands & Isle of Man)

## Group 2a - You will need to provide two documents from either this group or group 1 or 2a

- **Bank/Building Society Statement** (UK, Channel Islands or EEA) dated within the last 3 months
- **Bank or building society statement** – (All countries outside the EEA) (Issued in last 3 months - branch must be in the country where the applicant lives and works)
- **Bank or Building Society account opening confirmation letter** (UK) dated within the last 3 months
- **Credit Card Statement**(UK or EEA) dated within the last 3 months
- **Financial Statement** (UK) (e.g. *pension, endowment, ISA*) issued within the last 12 months
- **P45/P60 Statement** (UK & Channel Islands) issued within the last 12 months
- **Council Tax Statement** (UK & Channel Islands) issued within the last 12 months
- **Utility Bill** (UK) - **NOT** Mobile Telephone, dated within the last 3 months
- **Benefit Statement** (UK) (e.g. *Universal Credit, Child Benefit, Pension*) dated within the last 3 months
- **Irish Passport Card** (cannot be used with an Irish passport)
- **Valid Cards carrying the PASS accreditation logo** (UK, Isle of Man and Channel Islands)
- **Mortgage Statement** (UK or EEA) issued within the last 12 months

For students who have changed their name legally - please note that you will be required to provide additional evidence.

On some courses, failure to provide sufficient information may result in withdrawal from the course.

Any questions please contact [employability@gloscol.ac.uk](mailto:employability@gloscol.ac.uk)