

Student Development Topic Scheme of Work					
Safeguarding Theme	Community Plan	Check	Level 1	Check	Level 2
Survey / Testing / Impact		Secure knowledge of Safeguarding and Prevent			
Introduction, Understanding Safeguarding and Prevent	Looking out for one another.		Full Safeguarding, Prevent, Everyone's Invited and Lockdown Briefing		Full Safeguarding, Prevent, Everyone's Invited and Lockdown Briefing
			Code of Conduct, Student Support, funds and bursaries, logins and CPD launch		Code of Conduct, Student Support, funds and bursaries, logins and CPD launch
			Which 3 Skills Intro and Next Steps Online Tour		Social Action Projects Launch
			CPD Work Exp Launch and block placement introduction		Which 3 Skills Intro and Next Steps Online Tour
			Online Safety and grooming		Online Safety, relationships and gambling
			Social Action Projects Launch		CV & Employability Skills/Intro to block placement week
			Healthy Relationships - Coercive control		Mental Health – managing stress and anxiety
			Money Skills - How to set up a bank account		British Values Intro
			British Values		Healthy Relationships - County Lines, CSE, Gangs and knife crime
			Healthy living - Sleep, exercise and safety		Money Skills Weekly Budgeting, Healthy Lifestyles
	Positive Mental Health - Keeping well and signposting		Positive Mental Health - Keeping Well and Signposting		
Survey / Testing / Impact		Enrichment			
Wellbeing and Mental Health	Looking after self.		Which 3 Skills Recap		Which 3 Skills Recap
			Mental Health - self-care looking after self and others		Progression, Destinations and raising aspirations
			Money Skills - Budgeting		SG and Healthy Relationships - Coercive Control, FGM and Abuse
			Healthy lifestyles and nutrition		Progression, Destinations and raising aspirations
			Social Action Projects - planning		Applications and Taster Activities (Apprenticeships, Further Study and progression)
	Looking after community.		Social Action Projects - implementation		Social Action Projects - planning
			Progression, Destinations and raising aspirations		Money skills - self employment, credit and debit
			Prevent recap - contextualised		Wellbeing, self-harm, sleep and healthy habits
			Money Skills - Protecting yourself		Social Action Projects - implementation
			Social Action Projects - implementation		Block week planning and prep
	Social Action Projects - implementation		Prevent recap - contextualised		
Survey / Testing / Impact		Careers and Employability			
Everyone's Invited and Sexual Harrassment	Looking after the planet.		Job searching and interview tips		CV Development and interview tips
			CPD and Which 3 skills reflection		CPD and work experience which 3 skills reflection
			Sustainability awareness		Sustainability awareness
			Everyones Invited and Sexual Harrassment Case Studies		Everyones Invited and Sexual Harrassment Case Studies
			Summer Goal Setting and external signposting		Summer Goal Setting and external signposting
			Consolidation week - recap of SG themes/quizzes and 'Which Three skills'		Consolidation week - recap of SG themes/quizzes and 'Which Three skills'
			Wrap Up Year and final support signposting		Wrap Up Year and final support signposting
Survey / Testing / Impact		Student Support (Overall)			

Safeguarding Theme	Community Plan	Check	Level 3 Y1	Check	Level 3 Y2
Survey / Testing / Impact		Secure knowledge of Safeguarding and Prevent			
Introduction, Understanding Safeguarding and Prevent	Looking out for one another.		Full Safeguarding, Prevent, Everyone's Invited and Lockdown Briefing		Full Safeguarding, Prevent, Everyone's Invited and Lockdown Briefing
			Induction - Code of Conduct, College Values, funds and bursaries, CPD intro		Code of conduct recap, CPD reminder, funds and bursaries recap
			Managing stress - Level 3 Study Skills		Higher Aspirations, UCAS Portal logins, Kudos quiz and Next Steps Teams Tour
			Which 3 Skills Intro and Next Steps Online Tour		Which 3 Skills Intro and Next Steps Online Tour
			CPD Work Exp Launch and block placement introduction		CPD Work Exp Launch
			Online Safety, keeping yourself safe		Mental Health awareness - Keeping yourself and others safe (SH+suicide)
			Positive Mental Health - Self care and Male Mental Health		Online Safety re-cap - real or fake online
			Mental Health – managing stress and anxiety		CV refresher and personal statements support (HE, Appren and jobs)
			Higher Aspirations and UCAS introduction		Work Experience and career planning - ILPs on pro portal
			Work Experience and career planning - Progression Brainstorming		Career planning and personal statements (HE, Appren and Jobs) UCAS
	Positive Mental Health - Keeping Well and Signposting		Positive Mental Health - Keeping Well and Signposting		
Survey / Testing / Impact		Enrichment			
Wellbeing and Mental Health	Looking after self.		Money Skills - principles and understanding		Money Skills - principles and understanding
			Block week planning and prep		Progression, Destinations and raising aspirations
			SG and Healthy Relationships - Coercive Control, FGM and Abuse		SG and Healthy Relationships - Gangs, grooming and CSE
			Managing Money		Managing Money (NS) and Student Finance introduction
			Applications (Apprenticeships, Further Study and progression)		Applications (Apprenticeships, UCAS, Further Study, jobs and progression)
	Looking after community.		CV and Interview Skills - Employability		CV and Interview Skills - Employability resources
			Wellbeing and Health - moving to adulthood		Wellbeing, self-harm, sleep and healthy habits
			Which 3 Skills Recap		Which 3 Skills Recap
			Volunteering and community engagement		Block week planning and prep
			Progression, Destinations and raising aspirations		Male Mental Health
	SG - Gangs and Knife Crime, grooming		Money skills - budgeting /planning for independent living + Student finance		
Survey / Testing / Impact		Careers and Employability			
Everyone's Invited and Sexual Harrassment	Looking after the planet.		Money skills - budgeting, holidays, student finance		CPD an Work Experience - Which 3 Skills reflection
			CPD an Work Experience - Which 3 Skills reflection		Mock Interviews and Job Searching
			Sustainability awareness		Presentation Skills and Professionalism
			Everyones Invited and Sexual Harrassment Case Studies		CV development and interview tips,
			Raising Aspirations, Apprenticeships and Higher Study		Exam Preparation and Support
			Consolidation week - recap of SG themes/quizzes and 'Which Three skills'		Wellbeing toolkit
	CV development and interview tips		Wrap Up Year and final support signposting		
Survey / Testing / Impact		Student Support (Overall)			

The six learning areas

The CDI's Career Development Framework describes the six learning outcomes that career development programmes should focus on to ensure clients develop the career development skills that they need to have positive careers.

When developing programmes, careers teams should ask; how does it help clients grow throughout life, explore possibilities, manage their career, create opportunities, balance life and work and see the big picture. Each activity may develop a different skill, but programmes should ensure engagement with all of these learning areas.

