

## AAT Foundation Certificate in Accounting (Online & On Campus)

### Course Overview

This AAT (Association of Accounting Technicians) Foundation course is an entry-level accounting qualification, ideal for anyone who is seeking an introduction to basic accounting principles and skills.

This flexible course is delivered in partnership with Mindful Education, and combines online learning with face-to-face lessons in the classroom.

### What will I learn?

This qualification will prepare you for junior and entry level accounting roles. It delivers a solid foundation in finance administration - covering areas such as double entry bookkeeping to basic costing principles and using accounting software.

On successful completion of this course, you will be awarded an AAT Level 2 Foundation Certificate in Accounting. This internationally recognised AAT (Association of Accounting Technicians) qualification enables those working in accounting or those who looking to pursue accountancy as a career to gain knowledge, practical experience and the all-important certification often sought by employers.

### Units of Study

The Level 2 course covers a range of key areas, including:

- Bookkeeping Transactions
- Bookkeeping Controls
- Elements of Costing
- Work Effectively in Finance
- Computerised Accounts

### Study Method – Online and On Campus

We have partnered with Mindful Education to deliver this course through our Online and On Campus model.

Online video lectures are available on demand, and can be viewed from your phone, tablet or computer, meaning you can choose how, when and where you want to study. Each lesson lasts around 45 minutes and is accompanied by animations and motion graphics to bring concepts to life. Exercises, interactive case studies and analytical tools help to enhance the learning experience further.

On campus, you benefit from regular college classes – without having to commit to attending multiple evenings each week. Experienced tutors will discuss and reinforce what you have learnt during your online study and are on hand to provide guidance on progress and assessment. Discussion and debate with classmates will help you apply theories to situations you face in the workplace.

Note regarding Coronavirus (COVID-19): Due to the nature of our Online and On Campus courses, with key concepts being taught online through high-quality video lectures, students are able to continue their studies seamlessly with social distancing in place. Some of the regular 'On Campus' lessons can be replaced by remote 'virtual classroom' sessions led by college tutors. This flexible approach can be easily adapted to suit government guidance and college policies.

How will I be assessed?

This course is assessed through computer-based exams and a synoptic assessment, which draws on and assesses knowledge and understanding from across the qualification.

Additional information

Fortnightly college classes will be held every other Thursday Day or Thursday Evening

Course duration is 10 months

## **Entry Requirements**

There are no formal entry requirements for this course. Previous knowledge of accounting or a Level 1 Bookkeeping qualification would be advantageous but not essential

## **What's Next**

On successful completion of this course, you can progress to higher levels of the AAT Accounting Qualification (Level 3 and then on to Level 4).

The skills and knowledge you will gain throughout this qualification will qualify you for roles including Accounts Assistant, Finance Assistant, Credit Control Assistant or Purchase Ledger Clerk

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### Your Options

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