

## **AAT Foundation Certificate in Accounting**

This qualification will prepare you for junior and entry level accounting roles. It delivers a solid foundation in finance administration - covering areas such as double entry bookkeeping to basic costing principles and using accounting software.

September start classes run in Gloucester on a Monday morning or a Thursday evening and in Cheltenham on a Tuesday afternoon.

January start classes run in Gloucester on a Tuesday evening and in Cheltenham on a Wednesday morning.

Bookkeeping Transactions  
Bookkeeping Controls  
Working Effectively in Finance  
Elements of Costing  
Using computerised Accounting Software.

For further detail refer to the AAT website <http://www.aat.org.uk/>.

You will undertake in five computer based assessments, including an end of year synoptic assessment

In addition to attending college, students will be expected to undertake between 3 and 4 hours additional study out of college.

Students are responsible for paying their AAT annual registration fee and the cost of text books.

For further information, please phone 0345 155 2020.

Finally, there are a number of options available at GC to help you pay for your course fees:

Setting up a Direct Debit: You'll be asked for a 20% deposit when you enrol and this can be paid in cash, or by debit or credit card. Course fees must be paid in full by the end of your course so the monthly instalments would be adjusted accordingly e.g. for a one year course you would make 8 payments  
Support for those that are unemployed and in receipt of benefits: Contact Student Services to find out if this course is eligible for funding and whether you are eligible

Shortlisted for

## Entry Requirements

GCSE C or above in Maths and English. Students with previous accountancy or finance experience may sit an online skillcheck at [www.aatskillcheck.org/](http://www.aatskillcheck.org/) to enable them to decide whether to start at Level 2 Foundation Certificate or Level 3 Advanced Diploma.

All applicants are assessed at interview to ensure correct level of study.

Students should enjoy working with figures and be literate and numerate.

If you are under 19 at the start of the course you will need to be in full time employment or study.

## What's Next

Successful completion will allow students to progress to the Level 3 Advanced Diploma in Accounting course and then

on to the AAT Level 4 Professional Diploma in Accounting course.

Once students have completed their AAT studies they may be eligible for exemptions from the foundation stage examinations of the UK Chartered accountancy bodies (CIMA, ACCA, CIPFA, ICAEW) or they may wish to study for a

Foundation Degree in Business or for a Full Degree.

## Your Options

	Start Date	End Date	Course Level
<b>AAT Accounting Technician (Part Time)</b>			
Cheltenham	05/01/22	09/12/22	2

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**AAT Accounting Technician (Part Time)**

Gloucester	04/01/22	07/12/22	2
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