

Lean Organisation Management Techniques

Become a more effective team player at work and discover how to implement business improvements with this FREE on-line Level 2 qualification in Lean Organisation Management Techniques.

Understand the benefits of a lean working environment
Improve quality and increase your efficiency in the workplace
Apply continuous improvement to your current and future roles!
Gain practical and underpinning knowledge of lean organisation techniques in business

Each unit contains an assessment to demonstrate your knowledge of each subject area. Once you successfully complete all three units detailed below you will achieve a Level 2 Certificate in Lean Organisation Management Techniques.

Unit 1: Lean organisation techniques in business

The principles of lean organisation techniques
The benefits of a lean environment
Productivity needs analysis
Processes and process mapping

Unit 2: Business improvement tools and techniques

Continuous improvement techniques
Workplace organisation
Improving the work environment
Eliminating waste.

Unit 3: Working in business teams

What makes an effective team
Dealing with conflicts
Reviewing performance
Understanding roles of team leaders

Course duration

9 weeks

Recommended study

10 hours per week

Study requirements

Apply now at www.gloscol.ac.uk or call 0345 155 2020

Whilst an understanding of the sector would be advantageous no existing qualifications are required.

What computer software will I need?

To study online with vision2learn you will require the following:

An Internet enabled PC running Microsoft Windows operating system

A Web browser (JavaScript and Cookie enabled)

An active email account

Microsoft Word or a similar word processing software program. (You may need additional software programs for IT courses – please contact us for more information.)

Adobe Reader

Adobe Flash Player (version 9.0 or higher)

Supported Web Browsers

The following web browsers are currently supported.

Internet Explorer 11

Microsoft Edge *

Google Chrome *

Mozilla Firefox *

* Microsoft Edge, Firefox and Chrome follow a continuous release policy. We will support the last 2 major versions of each of these browsers.

Please ensure that your browser has JavaScript and Cookies enabled as this will be required in order to access our e-learning platform and courses. If you are still unsure, you can visit whatismybrowser.com to check your system meets with our minimum requirements.

If you are a Mac user you will need compatible software, so that your FE College tutor can read your submitted work.

Entry Requirements

The course is aimed at those 19 years (as at 31st August 2020) and over.

Once we receive your application we will send you an email link to complete your registration.

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When applying for one of our free courses you will be asked to supply a copy of your ID, which can be either a passport, driving licence, birth certificate or national identity card. If you were born outside the EU, you must have proof of residency status and you will need to provide a copy for our records. If you have declared you are in receipt of benefits you will also need to provide us with evidence of this.

Please note whilst there is no limit to the number of free courses you can complete, you can only study one free course at a time.

In some instances fully funded applications are subject to postcode eligibility.

What's Next

Your Options

	Start Date	End Date	Course Level
Lean Organisation Management Techniques (Part Time)			
Online	01/08/22	30/07/23	2