

## AAT Advanced Diploma in Accounting

This qualification covers a range of complex accounting tasks. You will learn and master financial processes, including accounting principles and concepts, advanced bookkeeping, final accounts, VAT issues in business, management accounting costing techniques and ethical practices for accountants. You will also gain software skills through spreadsheet training for accounting.

This course is offered as follows:-

September Start:

Gloucester Campus: Wednesday Daytime

Cheltenham Campus: Wednesday Daytime or Tuesday and Thursday Evenings

January Start:

Cheltenham Campus: Tuesday Daytime

Day classes campuses require attendance between 9.30am and 4:45pm. Evening classes are two evenings 5:30pm to 8:45pm.

All classes are three hours duration plus a fifteen minute break.

The course covers six units:

Advanced Bookkeeping  
Final Accounts Preparation  
Indirect Tax (VAT)  
Spreadsheet for Accounting  
Ethics for Accountants  
Management Accounting: Costing.

For further detail refer to the AAT website <http://www.aat.org.uk/>

You will undertake five computer based assessments, including an end of year synoptic assessment.

In addition to attending college, students will be expected to undertake between 4-6 hours additional study out of college.

For further information, please phone 0345 155 2020.

Students are responsible for paying their AAT annual registration fee and the cost of text books.

Finally, there are a number of options available at GC to help you pay for your course fees:

Setting up a Direct Debit: You'll be asked for a 20% deposit when you enrol and this can be paid in cash, or by debit or credit card. Course fees must be paid in full by the end of your course so the monthly instalments would be adjusted accordingly e.g. for a one year course you would make 8 payments

Advanced Learner Loan: Contact Student Services to find out more

Support for those that are unemployed and in receipt of benefits: Contact Student Services to find out if this course is eligible for funding and whether you are eligible

Shortlisted for

## Entry Requirements

AAT Level 2 Certificate in Accounting or GCSE Maths and English grade C or above plus relevant experience.

Students with previous accountancy or finance experience may sit an online skillcheck at [www.aatskillcheck.org/](http://www.aatskillcheck.org/) to enable them to decide whether to start at Level 2 Certificate or Level 3 Diploma.

All applicants are assessed at interview to ensure correct level of study.

Students should enjoy working with figures, and be literate and numerate.

If you are under 19 at the start of the course you will need to be in full time employment or education.

## What's Next

Successful completion will allow students to progress to the AAT Level 4 Diploma in Accounting course.

Once students have completed their AAT studies they may be eligible for exemptions from the foundation stage examinations of the UK Chartered accountancy bodies (CIMA, ACCA, CIPFA, ICAEW) or they may wish

to study for a Foundation Degree in Business or for a Full Degree.

## Your Options

	Start Date	End Date	Course Level
<b>AAT Advanced Diploma in Accounting (Part Time)</b>			
Cheltenham	08/09/20	06/07/22	3
<b>AAT Advanced Diploma in Accounting (Part Time)</b>			
Gloucester	09/09/20	11/07/22	3